

BOARD OF MADISON COUNTY COMMISSIONERS
August 26, 2008 MINUTES

On Tuesday, August 26, 2008, a meeting of the Board of Madison County Commissioners came to order at 9:30 a.m. in the Commissioners' Conference Room of the Madison County Courthouse in Virginia City, Montana, with Commissioners David Schulz, Jim Hart, and Marilyn Ross present.

Jim Hart moved to approve the August 25, 2008, special meeting minutes as read. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Marilyn Ross moved to approve the August 19, 2008, minutes with corrections. Jim Hart seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Charity Fechter, Troy White, Rocky Hermanson, Steve DiGiovanna, Roger Staley, and Ann Lucas.

Claims: The Board approved claims.

Grievance Committee: The Board discussed a request from employees to explore the possibility of creating a policy and/or committee to voice grievances involving the Commission. The Board will send out a memo requesting interested persons to help research the possibility of creating or upgrading a grievance policy.

Bear Creek Estates Minor Subdivision Preliminary Plat: Charity Fechter, Planning Director, and Troy White and Rocky Hermanson, Developers, met with the Board to discuss the preliminary plat of Bear Creek Estates Minor Subdivision. This proposal was originally submitted as a 12-lot residential subdivision, and later revised to 8 residential lots of 20-25 acres each and 3 common areas totaling 75 acres. The current proposal revises the preliminary plat to make it a 4-lot minor subdivision, with all lots having frontage on Bear Creek. After discussion regarding a new south entrance, fire protection, building and "no build" zones, and fencing restrictions, Jim Hart moved to approve the preliminary plat of Bear Creek Estates Minor Subdivision in Section 33, Township 7 South, Range 1 East, with the Planning Board's recommended conditions with modifications to conditions 15, 17 and 18. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Planning Office Assistant: Charity Fechter, Planning Director, met with the Board to discuss the vacant clerk position in her office. Marilyn Ross moved to support the Planning Board decision to hire Leona Stredwick as the Planning Office Clerk with a start date of September 15, 2008. Jim Hart seconded the motion. All voted aye and the motion carried.

Alltel Communications Proposal: Steve DiGiovanna, Communications Coordinator, met with the Board to discuss a request from Alltel Communications to explore the possibility of leasing roof space from Madison County to mount antennas and radio equipment, with a design that will not take away from the aesthetic or historic nature of the courthouse. Steve will keep the Board informed on the status of this request.

Fire Restrictions: Because Chris Mumme, Director of Emergency Management, was unavailable to attend the meeting, Steve DiGiovanna, Communications Coordinator, informed the Board on the status of fire restrictions, stating that there was no recommendation left by Chris. The Board took no action on Fire Restrictions.

Risk Mitigation Contract: The Board discussed a contract for fire risk mitigation services. Marilyn Ross moved to approve the Risk Mitigation contract and continue the services for another year. Jim Hart seconded the motion. Following discussion, the motion was rescinded and the topic was tabled until Chris Mumme, Director of Emergency Management, was able to be present for discussion of the contract.

Grazing Alder Road Property: Roger Staley, Maintenance, met with the Board to discuss a request to fence County property in Alder to allow his horses to graze there. Because Roger is a County employee and allowing him to use this property might give the appearance of impropriety and/or the improper use of County property, the Board took no action on the request.

Maintenance Projects: Roger Staley, Maintenance, presented the Board with an updated list of maintenance projects, stating that all other projects on his previous list have been completed. Roger stated that he was working on getting the boiler out of the library and discussed his plans for other items on the list. The Board asked about windows. Roger stated that Gary Kinney had washed a few windows but not all of them. Roger

stated that he would rent a ladder and finish the windows. After further discussion, Roger stated that all projects on the current list would be completed by the end of September.

TSEP Projects: Commissioner Jim Hart updated the Board on the progress of the Treasure State Endowment Program bridge projects after having discussed these projects in a telephone conversation with Jeremiah Theys of Great West Engineering. Jim stated that Jeremiah reported that the contractor is working on bonds; that Cherry Creek and Coy Brown bridges should be completed by December 1, 2008, and the contractor would then move to South Boulder; and that bids are coming in for the Bear Creek project.

Ennis Road Crew Position: After conducting interviews and considering all candidates, Jim Hart moved to offer the Permanent/Full Time/Part Time/Flexible District 3 Road Crew position to Gayle Schabarker with a beginning wage of \$15.08 per hour. Marilyn Ross seconded the motion. All voted aye and the motion carried.

County Office Fill In Position: After conducting interviews and considering all candidates, Marilyn Ross moved to offer part-time fill-in positions to Cathy Gustin, Holly Barney, and Lynn Rowberry, all with a starting wage of \$12.99 per hour. Jim Hart seconded the motion, adding that the employment status and job descriptions of these positions be reviewed before the end of the calendar year. All voted aye and the motion carried.

Finance Office Clerk Position: The Board scheduled interviews for the Finance Office Clerk position for September 10, 2008, in the Commissioners' Conference Room, beginning at 9:00 a.m.

Personnel Policy Manual Review: The Board set the dates of September 19, September 29, and October 3, 2008, from 9:00 a.m. to 11:00 a.m. each day, for review of the Madison County Personnel Policy Manual.

Ordinance 4-2008 – First Reading and Set Hearing Date: The Board reviewed a petition from local residents to reduce speed limits on County roads in the community of Mammoth. Marilyn Ross read Ordinance 4-2008, an ordinance amending Ordinance 3-88 to establish a reduced speed limit of 15 miles per hour on a portion of County Road #24 as it passes through the residential community of Mammoth. After discussion, it was determined that certain language be amended before action is taken on this ordinance.

Selena Memorial Animal Rescue: Ann Lucas, Selena Memorial Animal Rescue, met with the Board to discuss a donation to help fund this animal rescue organization. Ann described the program, stating that they do not yet have a shelter and that all rescued animals are housed by volunteers. She stated that all funding comes from donations and that a major part of the program is conducting spay and neuter clinics in various areas through out the year. Ann stated that many Madison County residents have used this service. Jim Hart moved to donate \$500 to the Selena Memorial Animal Rescue, with consideration for the possibility of future additional funds. Marilyn Ross abstained from discussion and voting on this topic as she is a member of the organization. David Schulz seconded the motion. David Schulz and Jim Hart voted aye. The motion carried on a majority vote.

With no further business the meeting was adjourned at 3:15 p.m.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: September 2, 2008

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County